



To:

Staatsolie Suppliers



Paramaribo, 02 April 2020

Onderwerp: **Staatsolie precautions**
Subject
Kenmerk: 2020 - 0309
Our reference
Bijlage:
Enclosure

Dear valued supplier,

We thank you for your services and would like you to know that we strongly value our relationship.

In the interest of Suriname, it is important that Staatsolie continues its operation, but not without including the WHO-guidelines and protocols that apply worldwide to prevent the spread of the COVID-19 virus.

Considering the recent developments related to the Covid-19 pandemic and to ensure the wellbeing of both Staatsolie employees and the employees of our suppliers, Staatsolie would like to provide you with an update on the precautions taken in this regard. We recognize that you are also taking measures within your organization, but it is important and vital for us to work together. Therefore, we must align our efforts in order to reduce further spreading of this virus.

As such the following measures have been taken within Staatsolie:

- If employees feel ill or show flu-like symptoms, they must stay at home and/or contact BOG or their general practitioner.
- Employees and contractors who returned from abroad, must to stay home for at least 14 days following the instructions of BOG.
- The number of staff in the corporate offices and in field locations has been reduced to essential staff only.
- Employees have to practice social distancing of at least 2 meters.
- Working from home is encouraged utilizing, modern technology for daily meetings.
- Increased safety topics at safety meetings about the importance of hygiene, symptom awareness and COVID-19 related matters.
- Maximize & facilitate personal hygiene at home and at work but also in busses and cleaning of the canteen.
- In some locations Staatsolie has introduced a safety declaration process whereby all workers, (Staatsolie, contractors / suppliers) are visually screened and/or tested with a non-contact temperature thermometer.
- Comply with Government regulations.
- Continued communication with the workforce about COVID-19 prevention measures.

We count on your understanding and ask for your continued support to align with our mitigation measures when you are providing services and working alongside our employees. Let's strive to mitigate some of the risks associated with this virus and help ensure the wellbeing of the Surinamese community.

This is a difficult time for all of us, but we are convinced that we will get through it if we work together.

Best regards,

Rudolf T. Elias
Managing Director & CEO Staatsolie